

Standardisation Workshops for Assessors and Internal Verifiers

Whether you are new to BTEC programmes or already an established centre you may well have some concerns over assessment and grading.

- Are your assignment briefs challenging enough?
- Do your assignments meet all the targeted criteria?
- Has your student work been accurately assessed and graded?
- Is your internal verification system working?
- Will you be ready for your external quality control visit?

If you aren't sure about any of these issues, bring your assignment briefs and student work along to one of our standardisation workshops. You will have the opportunity to meet external verifiers and assessors and internal verifiers from other centres in relaxed, informal surroundings. These sessions will allow you to share your assignments and your assessment and grading decisions with fellow assessors, IVs and EVs and to see whether you have got your standards right. They will also provide you with the opportunity to identify and share good practice with colleagues and help you return to your own school or college centre in a more focussed and confident state of mind.

The sessions will help develop your skills and knowledge in:-

- Developing effective assignment material
- Assessing and grading student work
- Standardising assessment decisions
- Developing effective internal verification practices
- Preparing for external quality visits
- Sharing and developing good practice

Dates and Venues

	London	York	
Business	13th Jan 2012 Holiday Inn Russel Sq	25th Jan 2012 The Royal York	David Knowles
Travel	11th Jan 2012 The Hatton Etc Venue	26th Jan 2012 The Royal York	Christine King
Sport	12th Jan 2012 Holiday Inn Russel Sq	27th Jan 2012 The Royal York	Andrew Bardsley
Health & Social Care	12th Jan 2012 Holiday Inn Russel Sq	27th Jan 2012 The Royal York	Penny Garnham
Art & Design	13th Jan 2012 Holiday Inn Russel Sq	27th Jan 2012 The Royal York	Sorrel Stratford
Science	11th Jan 2012 The Hatton Etc Venue	26th Jan 2012 The Royal York	Chris Kitchin
IT	13th Jan 2012 Holiday Inn Russel Sq	27th Jan 2012 The Royal York	Mark Fishpool

Consultants

All our conferences will be delivered by vocational specialists all of whom have vast experience of teaching on BTEC programmes in either the Schools or Further Education Sectors. Many of our consultants work as lead verifiers or external verifiers with major awarding bodies. Some also have experience of working with regulatory bodies such as QCA and SQA and the inspectorates Ofsted and the ALI. For further detailed information on our consultants please refer to our website www.trainstandards.co.uk

Health & Social Care

Travel & Tourism

Applied Science

Art & Design

Business

Sport

IT

TSE

Training Standards for Education

Grange House, 22 Grange Crescent, Chigwell, Essex IG7 5JB

5 easy ways to register

- 1 Complete booking form and send to TSE Grange House, 22 Grange Crescent, Chigwell, Essex IG7 5JB
- 2 Fax completed booking form to 020 8281 4177
- 3 E-mail to bookings@trainstandards.co.uk Stating:- name and postal address, billing information, approving director name, conference date and number of delegates.
- 4 Phone 020 8925 0190 Stating:- name and postal address, billing information, approving director name, conference date and number of delegates.
- 5 Online www.trainstandards.co.uk

BOOKING FORM

COURSE DETAILS

Course Title **Sport** **Travel** **Business** **H&S** **A&D** **Science** **IT**
Course Date _____ Course Location _____
Course Level **Level 2** **Level 3**

DELEGATE DETAILS

1 Mr/Mrs/Ms/Miss/Dr
Surname _____ Forename(s) _____
Position held _____ Home Tel: _____
(For emergencies)
Special access/Dietary needs _____

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SCHOOL/ COLLEGE DETAILS

School/College _____
Contact Name _____
Address _____
Post Code _____
Tel No: (include STD code) _____ Fax No. _____
Email _____
Tick box if you do NOT wish to be on our mailing list.

PAYMENT DETAILS

_____ Delegate(s) x £ _____ = £ _____
Purchase Order No: _____ Approved by _____
1 I enclose a cheque (✓) All cheques should be made payable to
'Training Standards for Education'
2 Please invoice (✓) (Include invoicing address if different from above)

Conditions: The fee for all courses is **£205** +VAT per delegate, two delegates are discounted at **£380** + VAT. Cancellations must be made in writing. The full fee is payable if cancellation is made within 14 working days from the start of the course. Substitutions can be made at any time. Acknowledgement of application will be made by return of post/email, if this is not received within 7 days please notify our office. TSE will not accept responsibility for costs incurred attending or travelling to a course without this booking confirmation. Places are limited, please book early to avoid disappointment, provisional bookings can be made. Joining and **venue** details will be sent 10 days before the start of the event. All applications for refunds must be made in writing within 5 working days from the event. Training Standards for Education reserves the right to amend the programme in the case of events beyond their control.